



Accounting/Tax/Audit/Legal & Labour/License & Researching/Bussiness Matching/Sales/
Recruitment/Admin Service/M&A



AGS JSC – HCM Branch

AGS, a 100% foreign-invested Japanese-owned company, established in September 2008 in Hanoi (Ho Chi Minh branch, January 2009) has been growing fast and steadily with more than 300 current corporate clients.

We - aim to be “ONE-STOP SERVICE” - provide consulting service with experienced and professional expert viewpoint, while focusing on localizing service in particular area in which each project operates. Our services include: Accounting/Audit/Tax, Legal & labour law, M&A, Company establishment, Recruitment and Sales.

We are always looking for talented students who are interested in professional Japanese working culture and want to develop their career with us in order to deliver high level of service to our customers and at the same time achieve personal growth of employees.

Company size

100-200 employees

Our Vision

To become the leading accounting and consulting firm by 2020

Working place: 12F Harbour View Tower, 35 Nguyen Hue street, Dist.1, HCMC

Why join us?

- Experience professional Japanese working environment
- Young and dynamic staff
- Many training opportunities provided
- Gain valuable experience working with Japanese clients
- Quarterly Bonus, Tet Bonus based on Labor Law and the company’s policy
- Yearly vacation and yearly health check
- Quarterly team building activities

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✉ CV send to email: agshcmc.cv@ags-vn.com

☎ Contact Person: HR Department (028) 6679 1521.

Title: [AGSHCM]_[Position]_[Ho va ten]_[Source]

Ví dụ: AGS HCM_Audit Intern_Nguyen Van A_Facebook

Audit - JOB DESCRIPTION

Responsibilities

- Support Junior/ Senior Auditor to conduct assigned audit engagements from beginning to end, including audit at client's office
- Be in charge of some deliverables assigned by partners
- Perform analytical review of audit documents
- Prepare financial statement reports and documentation supporting audit opinions
- Identify issues raised, offering recommended solutions relevant to business and risk on Tax, Accounting, business...
- Obtain an understanding of the company's internal controls and applying auditing procedures such as inspecting the company's books and records, observation, inquiries, and confirmations.
- Interact with different people at all levels in order to fully understand the client's business.
- Obtain and review evidence ensuring audit conclusions are well-documented in audit file.

Requirement:

- Bachelor's Degree in Accounting and Auditing
- English: equivalent to TOEIC Above 650
- Work well with Microsoft Office, particularly Excel
- Attention to detail and the ability to work logically, consistently and accurately
- Self-motivation and excellent time and project management skills
- The ability to handle competing priorities and meet all deadlines and commitments
- Good working knowledge of accounting information, while keeping up to date with changing rules and regulations of tax, accounting and other related laws.
- Ability and willingness to travel to client's office domestically.

Benefits:

- Experience professional Japanese working environment and have the opportunity to work directly with Japanese managers
- Young and dynamic staff
- Many training opportunities provided (including training opportunities in Japan)
- Gain valuable experience working with Japanese clients
- Join quarterly/annual team building activities.
- **Internal Transfer Program:** if staff expects to move to other office of AGS, company may consider offering new conditions including office location and department.

Requirement: apply by notifying 3 months in advance and follow internal procedure