



INTERNSHIP FOR STUDENTS

FACULTY OF INTERNATIONAL ECONOMIC RELATIONS

1. POSITION: **PURCHASING Coordinator**
2. APPLICATION DEADLINE: Please send you CV to our HR dpt. before 15th Dec 2019
3. CONTACT INFORMATION:
(HR DEPARTMENT)
Phone: 0251 3 514 103/ Email: **hr.vn@torrecid.com** or **torrecidvn@gmail.com**
(MS. ANN)
Cellphone: 0933 705 118 / Email: Ann.vn@torrecid.com / www.torrecid.com
4. JOB DESCRIPTION:
 - * International purchase:
 - Follow the orders
 - Manage the current need in company
 - Work with other department in order to ensure safety stock
 - * Domestic order
 - Manage Suppliers network
 - Fulfill orders from other department
 - Manage all equipments in company
 - * Planning for the purchasing department in order to be more productivity
 - * More detail in the interview
5. JOB REQUIREMENTS
 - Ethics characteristic
 - Good organization and priority tasks
 - Common sense in communication and negotiation skill
 - Good at working in high-pressure environment
 - Clear and compromise with the target
 - Maturity, able to learn from the mistakes and responsibility
 - Passion in the company target
 - Good at English, able to work with different nationality colleagues.



6. TORRECID POLICY:

Student interns are entitled to the regimes the following:

- Be trained and practice in tasks related to Accounting.
- Co-operate with partners in Europe and Asian; develop English communication.
- Have long –term career opportunities in multinational company after graduation.
- Work in dynamic, active, passionate and professional environment.
- Saturday and Sunday weekend holiday.
- Allowances: renting room, internship transport allowance, lunch allowance.

TORRECID Group was established in 1963 in Alcora Spain. We are a globalized leading company manufacturing ceramic frits, glazes and stains, with fifty experience and reputation. As a notable leader, we provide our clients with not only top quality products but also various facilities. We are the most popular supplier in Spain and in other countries as well. We have steadily expanded around the world, such as setting up subsidiaries in Spain, Italy, Portugal, Brazil, Indonesia, China, etc. Our group's mission is to achieve and consolidate a worldwide leadership in innovation of product, process and service, in order to provide our customers the best competitive advantages.

More than 55 years working experience, we are not only proud of our outstanding achievement and expanding, but also our Human Resource policy. It was a new way of selecting, training and promoting young people, without experience, but people who believe in the project and willing to fight for it.

We have stable and long term cooperating customers in Vietnam and we offer the permanent job opportunity.

Our address in Vietnam:

Head office:

Long Thanh IZ, Long Thanh District, Dong Nai Province

Phone: 02513 514 103

Fax: 02513 514 107

Vinh Phuc branch:

47 Hai Ba Trung street, Phuc Yen city, Binh Phuc Province